



HEAD *QUARTERS*

Men's Haircuts

Membership Cancellation Form

Please Print

Date: _____

Name: _____

Phone Number: _____

Email Address (for cancellation confirmation): _____

Reason for Cancellation: _____

- A confirmation receipt of this cancellation form will be emailed to the above email address within three days. If you do not receive an email, please call Head Quarters at (239) 931-6010.
- It is the member's responsibility to check their financial statement for accuracy and that charges have been cancelled.

Cancellation Policy:

- Cancellations requires 30 days notice.
- Unused massage will remain on your account for a period of one year from the date of purchase.
- All accumulated massages will be forfeited upon cancellation. Failure to pay for two consecutive months terminates your membership agreement and forfeits your massages. There is a twelve month expiration per session, no exceptions. **Cancellations received on the 1st - 15th of the month**-memberships will terminate at the end of that month and automatic withdrawals will stop with that month's payment. **Cancellations received on the 16th - the end of the month**-memberships will terminate at the end of the following month and automatic withdrawals will stop after the following month's payment. **No cancellation required on prepaid memberships.**
- Once a membership is cancelled, a new agreement must be sign to reinstate membership

Member Signature _____

Email form to members@hqmenshaircuts.com; return to Head Quarters front desk Services; or fax to 239-454-8669

For Office Use Only

Date Received _____ Amount of Massage left _____ Used _____

Approved By _____